



## REQUEST FOR TENDER NO. RFT C004398

### ATM Offsite Collection Storage – Repository Southern End Extension Building Design Feasibility Assessment

#### Addendum No. 03 – 22 April 2025

1. The following notification is provided to all Respondents for clarification.

01	<p><b>Question:</b></p> <p><b><u>3.1 Detailed Proposal to Meet the Customer's Requirement</u></b> – <i>We have to address each aspect of the Statement of Requirement. <u>Can you explain what you mean by this? I can't find it in the RFP document.</u></i></p> <p><b>Answer:</b></p> <p>For clarification, this is not a Request for Proposal (RFP) and will be a single stage procurement process.</p> <p>The Statement of Requirement can be found beginning at <u>Section A.A.1 on Page 2 through to Section A.A.4 on Page 7</u> of the Approach to Market (ATM) documentation.</p> <p>Please review the '<u>Instructions for Potential Supplier</u>' on Page 16 of the ATM and the drafting note provided under <i>Part 3 (Ability to Meet the Requirement)</i> on Page 24 which details how you are to respond to this section. In this section, suppliers are to provide a detailed response to address each aspect detailed in the Statement of Requirement and explain / demonstrate how our response meets the Library's requirements.</p> <p>Suppliers are to provide a detailed description of your proposal to supply the Library's requirement, including any delivery methodology. This is your opportunity to convince the evaluation team that your organisation understands the Requirement and can deliver it to a high standard. Do not provide general marketing material. Highlight your competitive advantage as well as special or unique features of your proposal. Depending on the Requirement, your response may propose a detailed project plan including project milestones and completion dates, timeframes, quality standards or performance indicators. It may also detail critical issues or key delivery risks of which the Library should be aware.</p> <p>If meeting the Library's requirement involves reporting, travel or attendance at meetings, you should clearly identify how you will meet these requirements, including details of personnel involved. Do not include any pricing or pricing information in Part 3. You should ensure that you clearly address any costs in your response to Part 5. Do not rely on your organisation's reputation. The Library's evaluation team can only consider information you provide in this submission.</p>

02	<p><b>Question:</b></p> <p><b><u>3.1 (a) Commonwealth Supplier Code of Conduct</u></b> - Where requested by the Customer at A.A.2(a), provide information demonstrating that you have appropriate policies, frameworks, or similar, in place to comply with the Commonwealth Supplier Code of Conduct. While you may include general information, try and focus your response to any specific aspects of the Code identified and any specific information requested above. If A.A.2(a) does not specify compliance information, type "Not Applicable" below.</p> <p><u>Is the response to the above question N/A as I can't see any specific documents requested?</u></p> <p><b>Answer:</b> The supplier is to answer the first question under this section: <i>Has the Potential Supplier ever been investigated for a potential breach, or has been found to have actually breached, the Commonwealth Supplier Code of Conduct in connection with a Commonwealth contract?</i> and provide additional detail if the answer is 'yes'.</p> <p>Next, the supplier is to review Section A.A.2(a) and as per the Drafting note, if this section does not specify any compliance information (which, in this case, it doesn't), they can simply respond with 'Not applicable' in the following area of the form.</p>
03	<p><b>Question:</b></p> <p><b><u>3.1 (b) Standards</u></b> - Provide full details and evidence of compliance with all applicable Australian standards, and any Australian and international standards and requirements specified in The Requirement. Potential Suppliers are encouraged to demonstrate how any standard(s) are proposed to be specifically used in the delivery of the goods/services (i.e. provide evidence that demonstrates how your organisation complies with applicable standards in the context of the requested goods/services and attach supporting evidence as necessary).</p> <p>Where you do not propose to comply with a standard which has been included in The Requirement, propose an alternative standard and justify your reasons. Where no standard has been specified, list any applicable standards with which you propose to comply. Type "Not Applicable" below if no standards apply.</p> <p><u>Are there any specific standards besides the National Construction Code we need to address? I can't see anything else in the tender document.</u></p> <p><b>Answer:</b> Suppliers are only required to address those Australian and/or International standard(s) that are specified within the Statement of Requirement.</p>

04	<p><b>Question:</b></p> <p><b><u>4.8 Proven Ability to Meet Regulatory Considerations</u></b> - Suppliers are expected to comply with all laws applicable to the performance of the Contract and any Commonwealth policies relevant to the Requirement. Provide a brief statement of how you propose to comply with all relevant regulations, including but not limited to any Work Health and Safety requirements.</p> <p><u>Are there any specific laws/policies you would like us to address besides our compliance with WHS standards?</u></p> <p><b>Answer:</b> Suppliers are expected to comply with legislation and Commonwealth policies that are applicable to the resulting contract. This includes those detailed within the Commonwealth Contract Terms (refer Page 2), Commonwealth Approach to Market (ATM) Terms (refer Page 11-17) and those listed on Page 18.</p>												
05	<p><b>Question:</b></p> <p><i>The proposed contract indicates the commencement on 12 May 2025 and contract completion by 31 July 2025. However, section A.A.2 (e) for delivery and acceptance indicates different proposed milestones. Can you please confirm all services are intended to be completed by 31 July 2025?</i></p> <p><b>Answer:</b> The Library can confirm that the dates detailed in the contract section (Page 2 of 34) <u>is an error</u>.</p> <p>The anticipated dates are as per Section A.A.2(e):</p> <table><tr><th>Milestone Description</th><th>Delivery Location</th><th>Due Date</th></tr><tr><td>Presentation of draft report</td><td>via email and Parkes ACT</td><td>30/06/2025</td></tr><tr><td>P50 Cost Report</td><td>via email</td><td>31/07/2025</td></tr><tr><td>Delivery of final report</td><td>via email</td><td>11/08/2025</td></tr></table> <p>It should be noted that these dates are indicative only and suppliers are encouraged to provide alternate dates and timeframes as deemed necessary / practical.</p>	Milestone Description	Delivery Location	Due Date	Presentation of draft report	via email and Parkes ACT	30/06/2025	P50 Cost Report	via email	31/07/2025	Delivery of final report	via email	11/08/2025
Milestone Description	Delivery Location	Due Date											
Presentation of draft report	via email and Parkes ACT	30/06/2025											
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Delivery of final report	via email	11/08/2025											
06	<p><b>Question:</b></p> <p><i>Please could you clarify the below in response to the abovementioned project? The RFT document states "...undertake a comprehensive assessment of the preliminary architectural designs and produce a report which advises on the feasibility (buildability) of each option."</i></p> <p><i>Can you please confirm how many design options there are? Is there just one or more?</i></p> <p><b>Answer:</b> As part of the previous feasibility and design process undertaken during 2021-23, the company engaged provided three (3) design options for the southern extension.</p>												

**Attachments:** Nil