

Introduction

The Community Heritage Grants program has three main funding stages. Eligible organisations can also apply for training projects at any time (regardless of whether a Significance Assessment (SA) or Preservation Needs Assessment (PNA) has been completed.

Professional organisations without collections are eligible to apply for training projects that are targeted at other community groups with heritage collections. These organisations are not required to complete questions on collections, although they are encouraged to include any information on training participants and their collections.

All applicants should contact the CHG Program staff (via chg@nla.gov.au) to confirm they are eligible, prior to receiving a link to the appropriate SmartyGrants form. Please alert CHG staff if your organisation's user login needs to be updated in order to access previous applications.

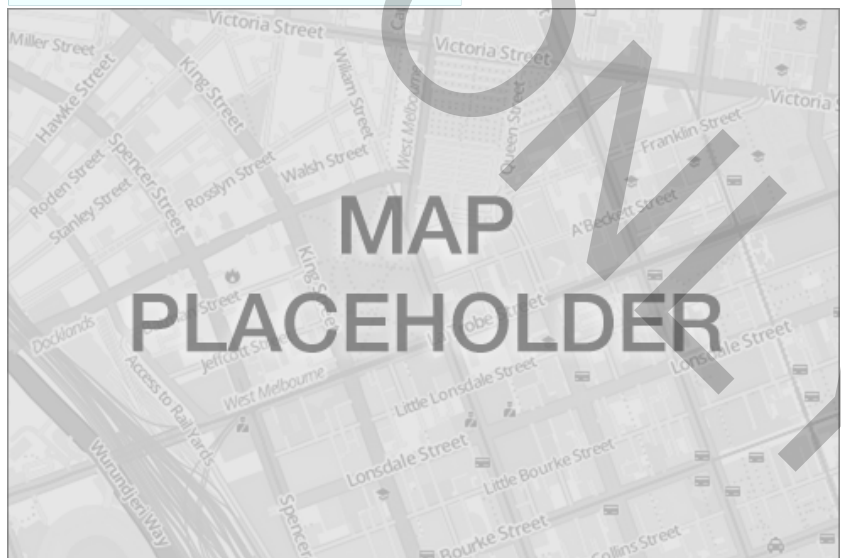
Applicant Details

* indicates a required field

Legal name of your organisation *

Address *

Address



Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

2026 Round Community Heritage Grants Application (Training)

Form Preview

Postal Address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Phone number *

Must be 8 digits - e.g. 01 2345 6789 or 0123 456 789

Organisational email address *

Website

Must be a URL.

Social Media

If your organisation has an active Social Media page include the URL here.

ABN (ABN must relate to the organisation supplying the invoice for payment of the grant.) *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Please select your Federal Electorates from the drop down list *

Visit Australian Electoral Commission <https://electorate.aec.gov.au/> to find your federal electorate

Contact Details

* indicates a required field

2026 Round Community Heritage Grants Application (Training)

Form Preview

Must provide contact details of the person within the organisation accountable for the management, reporting and financial control of the project. These details may be published on the [NLA website](#) in the CHG Final Project Summaries Report.

Contact name *

First Name

Last Name

Position within organisation *

Phone number (business hours) *

Can be landline or mobile

Email address *

Your Organisation

* indicates a required field

Tick one box ONLY which best describes your organisation: *

- | | |
|--|--|
| <input type="radio"/> Archive | <input type="radio"/> Local authority |
| <input type="radio"/> Art gallery | <input type="radio"/> Multicultural group |
| <input type="radio"/> Community group* | <input type="radio"/> Museum |
| <input type="radio"/> Historical society | <input type="radio"/> Professional association (for training projects) |
| <input type="radio"/> Indigenous group | <input type="radio"/> Religious group |
| <input type="radio"/> Library | <input type="radio"/> University organisation |
| <input type="radio"/> Local government / council | <input type="radio"/> Other: |

*Community group includes (but not limited to) to sporting clubs, crafts and arts guilds, performing arts groups, disability and health organisations, ex-service organisations, progress and professional organisations, agricultural societies, and environmental groups. Museums and libraries funded by local councils should select museum or library.

Describe your organisation and its history *

Word count:

Maximum 200 words.

Paid and Volunteer Staff

Please provide the total numbers of paid and volunteer staff.

Full-time paid staff

Estimated number of volunteers

2026 Round Community Heritage Grants Application (Training) Form Preview

Part-time paid staff

Your Organisation's Budget

* indicates a required field

Funding Budget

Provide an estimate of your organisation's expected funding sources in 2026/27.

This table should reflect funding for YOUR organisation, NOT your parent body. Click on **Add More** for extra lines.

Source of funding	\$ (AUD)
Membership / subscription	\$
Admission fees	\$
Fundraising	\$
Donations	\$
Funding from your parent body (if applicable)	\$
Local government	\$
State government	\$
Federal government	\$
Grants	\$
Private	\$
Other	\$
	\$

Budget Totals

Total Income Amount

\$

This number/amount is calculated.

If your organisation has received other funding such as additional cash or in-kind support for your proposed CHG project (perhaps from a parent organisation, interested group or other grant programs). Please describe and, if available, attach letter or other verification of the details.

Attach letter or other verification

Attach a file:

• Click on the Browse button • Select the file on your computer • Click Open and you will then see the file uploaded.

Details of other funding

2026 Round Community Heritage Grants Application (Training) Form Preview

Word count:

Must be no more than 100 words.

Has your organisation previously received a Community Heritage Grant? *

- Yes
- No
- Unsure

Must be no more than 1 choice selected

If Yes, please record previous CHG application number(s) if known (e.g. 2022/174 Significance Assessment).

Your Proposed Training Project

* indicates a required field

Training Project Title *

Maximum 20 words, eg Preventive Conservation training for [name of organisation] and regional groups

Project Description

Provide a brief summary of the training project. This description may be used in public documents. *

Maximum 100 words

Provide more details on the project, including participants, content and how it will be managed. Was the training recommended in a SA or PNA? *

Word count:

Must be no more than 300 words.

Maximum 300 words.

Provide details of your nominated training provider.

Word count:

2026 Round Community Heritage Grants Application (Training) Form Preview

Must be no more than 100 words.

Attach the CV of the trainer *

Attach a file:

Have you formed a partnership with other organisations to host / participate in training? If yes, please provide details. *

Must be no more than 200 words.

Why is the proposed training the best fit for your organisation? Include value for money considerations. *

Word count:

Must be no more than 200 words.

Project Budget

* indicates a required field

DETAIL YOUR PROPOSED PROJECT BUDGET EXPENDITURES IN THE TABLE BELOW.

Key points:

- Read the [CHG 2026 Guidelines](#) to check ineligible projects and costs (page 4) and details of allowable expenses, including travel costs for training providers (pages 6-7).
- The combined value of all applications from one organisation in a single round MUST NOT exceed a grant total of **\$18,182 excl GST / \$20,000 incl GST**.
- Attach quotes to support all budget expenditure, including training provider fees and associated travel. If the training provider must travel to your organisation, you can seek funding for associated costs - see the [CHG 2026 Guidelines](#) for more information. Links to Australian Tax Office guidance are provided for your convenience: [ATO Tax Determination 2025/4](#) (reasonable accommodation and meals allowances) and the ATO Cents per kilometre method [ATO Cents per kilometre method](#) (allowance if travelling by car).
- Attach quotes to support all budget expenditure including training fees and associated travel.
- Click here for [examples of project budgets](#).
- If your own organisation is contributing funds, this should be detailed in the "additional cash or in-kind support" question of the **Your Organisation's Budget** section (page 5).
- Click on **Add More** if extra lines are needed.

2026 Round Community Heritage Grants Application (Training) Form Preview

Requested Project Budget items (e.g. training provider fees, travel, materials) Grant request (excl GST)

	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$

Project budget totals

Total grant request (excl GST)

\$

This number/amount is calculated.

Attach quotes for training provider fees, travel, materials. *

Attach a file:

• Click on the Browse button • Select the file on your computer • Click Open and you will then see the file uploaded.

Your Collection

* indicates a required field

Professional associations without collections are not required to complete this section, although we welcome information on collections managed by participants.

Briefly describe your organisation's entire collection, including the volume and the types of material. If the training proposal relates to part of the collection, provide additional detail on the relevant collection material.

Word count:
Maximum 250 words.

Attach supporting documents if applicable, including SA or PNA reports

Attach a file:

Describe how your collection (or the collection material that is the subject of the application) is managed, including responsible staff, cataloguing, storage and collection management activities.

2026 Round Community Heritage Grants Application (Training) Form Preview

Word count:
Maximum 250 words.

Describe how your collection is made available to the public and main user groups (eg exhibitions, online access, publications, access by researchers).

Word count:
Maximum 300 words.

Is your collection (or collection material that is the subject of the application) predominantly Indigenous cultural material? If Yes please refer to the Indigenous Cultural material heading in the CHG 2026 Guidelines.

- Yes
 No

If your collection is digitised, is it available in Trove?

- Yes
 No
 Not digitised

Must be no more than 1 choice selected

Collection Owners and Partners

Does your organisation own the collection? *

- Yes
 No
 Not applicable

Select one choice only.

If No, provide details of the owner (individual or organisation) and the management arrangements, and attach a signed letter of consent from the collection owner below.

Attach signed letter of consent from the collection owner (including contact details)

Attach a file:

• Click on the Browse button • Select the file on your computer • Click Open and you will then see the file uploaded.

Does your organisation have an agreement with another organisation to store, care for or exhibit the collection? *

- Yes

2026 Round Community Heritage Grants Application (Training) Form Preview

- No
- Not applicable

If Yes, provide details of the agreement and attach a signed letter of support from your partner organisation below.

Must be no more than 100 words.

Attach signed letter of support from your partner organisation (including contact details).

Attach a file:

• Click on the Browse button • Select the file on your computer • Click Open and you will then see the file uploaded.

National Significance of Your Collection

* indicates a required field

Professional associations without collections are not required to complete this section.

All SAs and other new applications will be assessed for the national significance of the collection, against the criteria outlined in [Significance 2.0](#).

A summary of the primary and comparative criteria, including guidance on how to build a case for national significance is provided [here](#).

Select the primary significance criteria where your collection has strong claims. *

- | | |
|--|---|
| <input type="checkbox"/> Historic | <input type="checkbox"/> Scientific or research |
| <input type="checkbox"/> Artistic or aesthetic | <input type="checkbox"/> Social or spiritual |

At least 1 choice must be selected.

Select the comparative significance criteria where your collection has strong claims. *

- | | |
|---|--|
| <input type="checkbox"/> Provenance | <input type="checkbox"/> Condition or completeness |
| <input type="checkbox"/> Rarity or representativeness | <input type="checkbox"/> Interpretive capacity |

At least 1 choice must be selected.

Why do you think your collection is of national significance? If available, refer to the findings of your SA report in your response.

Word count:

Maximum 250 words.

2026 Round Community Heritage Grants Application (Training) Form Preview

Attach supporting documents in relation to the national significance of your collection (eg. photographs of the significant items, publications, reports or testimonials) that justify your claims (maximum six attachments)

Attach a file:

A maximum of 6 files may be attached.

• Click on the Browse button • Select the file on your computer • Click Open and you will then see the file uploaded.

Declaration

* indicates a required field

The following persons of the applicant organisation:

- President or Director
- Contact Officer or Project Manager

Are all required to read and accept the Statements below and provide their name, position and contact details.

If the above roles are the same person, the Declaration **MUST** be completed by another official officeholder.

The Conditions of Grant (2026 Round) and the [CHG 2026 Guidelines](#) are provided for your information.

Statements *

- We have read and agree to abide by the CHG 2026 Guidelines, including the standard Conditions of Grant
- We confirm that the applicant organisation and proposed activities are eligible for the CHG program

Contact Officer / Project Manager

Name *

Position *

Email *

Must be an email address.

Phone number *

Must be an Australian phone number.

President / Director (or other official officeholder)

Name *

Position *

Email *

Must be an email address.

Phone number *

Must be an Australian phone number.

Attachments Checklist

Attachments included with your application help our assessors to understand your collection and fully assess your application.

Tick all the listed documents that you have attached to this application:

- Quotes for training and related items (mandatory)
- Trainer CV
- Significance Assessment (SA)
- Preservation Needs Assessment (PNA)
- Collection description documents
- Photographs of collection items
- Preservation Policy
- Digitisation Plan
- Letters of support (for the project) / References
- Letter confirming in-kind or financial support
- Letter from collection owner and/or collection partner
- Other:

List and attach any other relevant documents.

Attach a file:

• Click on the Browse button • Select the file on your computer • Click Open and you will then see the file uploaded.

Feedback

* indicates a required field

How did you hear about Community Heritage Grants? *

- CHG e-flyer
- National Library of Australia website
- Internet search
- Social media
- Local media
- Local government
- Museums, historical societies & libraries
- Previous recipient/applicant
- Professional network (including consultant)
- Word of mouth

Tick one box only

2026 Round Community Heritage Grants Application (Training) Form Preview

Have you used SmartyGrants previously? *

- Yes
- No

Must be no more than 1 choice selected

How would you rate the application process, including the online application, CHG Staff support and other resources? *

- Excellent
- Good
- Satisfactory
- Unsatisfactory

Provide any additional comments and/or suggestions on the application process.

Word count:
Maximum 150 words

Thank you for your feedback on the Community Heritage Grants application process.