

Request for quotation No. NLA26/279

RFQ for Security Guarding Services

Addendum No. 2 – Date 30 June 2026

1. The following responses have been provided in response to questions raised regarding the RFQ:

Question No.	Question and answer
1	Question: What uniforms are required? Answer: Refer to the Statement of Requirements – “Presentation”
2	Question: Are safety boots required to be worn? Answer: No. Refer above.
3	Question: On page 7/24 of the SOR, it states that the service provider will ensure - 1A Licence (Security Employee Licence) 1C Security Officer 1C Cash in Transit Guard 1E Monitoring Centre Operator. An ACT Security Licence has the following sub codes: 1A - Patrol guard, watch or protect property including cash in transit 1C - Act as a Crowd Controller 1E - Act as a monitoring centre operator Can I please confirm that the above codes are correct and not the Cash in transit guard as stated in the SOR's? There is a separate sub code for the carriage of Firearms for CIT purposes.

Question No.	Question and answer
	Answer: Guards assigned to the collection of cash from the NLA are to be appropriately licenced.
4	Question: Please confirm that the Site Supervisor and the Shift Supervisor both will have access to the Control Room/centre and therefore both require the NV1 security clearance for each shift and the concierge and patrol guards will not require a NV1 clearance? Answer: Confirmed
5	Question: Document: NLA 26/279 – Security Guarding Servies - Statement of Requirements Section: Reports, meetings, project management and record keeping Page: 22 Wording: “any updates of the Risk Management Plans and registers; any updates of the Fraud Risk. Assessment; “Can NLA please confirm, are required updates to plans / registers referenced documents to be created and maintained by the supplier, or are these NLA documents that we would simply update. We seek clarification in context of the scope of work as part of transition-in. Answer: The Library will provide risk documents. The supplier will raise any identified risks with the Library when they are identified. Where appropriate the supplier will be engaged to help identify and implement mitigation strategies.
6	Question: Required frequency of the cash pickups? Answer: Cash pickups are currently weekly but may increase, or decrease, depending on demand.
7	Question: Do they require armed or unarmed? Answer: Unarmed
8	Question: The amount/volume estimated that they will have to be transporting? Answer: Typically between \$1000 and \$5000, in cash and cheques.